

**School Governing Board Committee**

**(AKA Advisory Council)**

**Minutes**

**Wednesday, October 24th, 2018, 5:30 P.M.**

**6050 N. Invergordon Rd., Paradise Valley, AZ 85253**

**Pursuant to A.R.S. 38-431.02, notice is hereby given to members of the Montessori Academy Charter School that the School Governing Board Committee's specially scheduled meeting is open to the public on Wednesday, October 24th, 2018, 6050 N Invergordon Rd., Paradise Valley, AZ 85253, Room 11**

1. Call to Order at 5:39 p.m. by Kara Tustin.
2. Record Member Attendance. Present: Kara Tustin, Debra Berkey, Maieta Clark and George Wood. Absent: Dr. Jeff Trent, Jennifer Dunn, and Maegan Dixon. Executive Board Members – Juli Newman and Krista Cross. Guest attendance: Andrea Corbin and Jill Plonski.
3. Initial call to public- Non-agendized item: None
4. Acknowledgements/Introductions. We were all happy George was in attendance and the tables were cleaned. ☺
5. Action item. Approve minutes for September 26<sup>th</sup>, 2018. Kara Tustin moved to approve as submitted. Seconded by George Wood. Deb Berkey, Kara Tustin, George Wood, and Maieta Clark voted in favor. Approved 4-0.
6. Old Business
  - a. Strategic Plan update. Reviewed and added to the strategic plan worksheet. Kara discussed the importance of tours and Montessori education for both incoming and current families. Kara reported having a meeting with Krista Cross, Director of Education, regarding the filming a number of educational videos. It was agreed that creating introductory, grade specific, lessons would be a great way of educating the parents prior to their tour of the school. This would give potential families virtual “homework” to aid in education and answering any questions they may have before the tour. It was also discussed that perhaps room parents can be a buddy/mentor to prospective/new parents to assist them with our campus life. Everyone loved this concept and Juli commented how professional and prepared it sounded. Juli suggested developing a list of most frequently asked questions to help with prioritizing the most valuable information. Room parents could be part of this process. Debra mentioned it might be better not to use Krista in the videos, as she is not a current lead teacher. Krista mentioned she had no desire to be in the video. Maieta Clark added her brother-in-law was a videographer/film maker and could possibly donate his services to the endeavor.

Juli added that Middle School has a portfolio in the office to show prospective new students/parents the curriculum and what the new child might expect. She also mentioned parent education/technology webinars will be introduced most likely in January for parents on how to handle the internet in regards to cyberbullying/hidden accounts etc.

- b. Facility Plan: Flood control continued improvements- Musa is has worked extensively on water proofing the buildings and the installation of the French drain. Next on the agenda: take out the south door of Room 2 and put in a wall, then pour cement making the ground level with the rest of the yard. This will aid to adjusting the flow of water during rainy season. The pool has been delayed due to the lifeguard station having a broken bolt, and all of the surprise rains delayed the “mudding” of the pool. The pool has since been filled with water, and has been approved by Maricopa County Environmental Services. Security gates are on back order. The gate controls are blue tooth compatible and the side gate will have a buzz in system through the office. The toddlers and early education area will be undergoing a transformation: sand removal and installation of artificial grass/turf in several areas. We are looking into the addition of wood chips to continue the removal of sand, to eliminate the dust problem. There is a possibility we will over seed the lawns, per cost and sprinkler status. Soon, a facility/garden meeting will happen between Jon, Musa, Juli and Maieta so we can attack the Gardens of Montessori Academy from multiple angles.
7. New Business. No new business.
8. Review status of upcoming events. Debra Berkey. Posters for tax drive are posted around campus. Senior elementary speeches 10.25.18. Hometown Fair 10.27.18. Timeline of life 10.31.18. MS land lab 11.6.18. Junior elementary field trip Tolmachoff Farms 11.14.18. Senior elementary field trip Heard Museum 11.14.18. Turkey Trot and early release 11.20.18.
9. Executive Board report. Juli Newman. We have our A- rating back! We have been discussing with lead teachers, gathering data, and creating action plans and benchmarks, as well as, having in depth administrative meetings on how to continue to facilitate this growth and maintain this much deserved A-rating.
  - a. Annual Financial Report FY18-ratification of Executive Board approval. Action item. Kara Tustin moved to approve the AFR FY18. Seconded by George Wood. Debra Berkey and Maieta Clark voted in favor. Approved 4-0.
10. Final call for public comment. None.
11. Set date for next meeting. Kara Tustin set the next Board Meeting for November 28<sup>th</sup>, 2018 at 5:30 p.m.

12. Meeting moved to adjourn by Kara Tustin, seconded by George Wood. Deb Berkey, Kara Tustin, George Wood, and Maieta Clark voted in favor. Approved 4-0. Adjourned at 6:25 p.m.

**The next REGULARLY scheduled Advisory Council meeting will be held November 28th, 2018, 5:30 pm at 6050 N Invergordon Rd, Paradise Valley, AZ 85253, in Room 11 or other such accommodations as may be appropriate. If members interested in attending desire telephone call-in information, please submit such request in writing to the Secretary at least 48 hours prior to the meeting time so that we may ensure a quorum, or to the extent possible.**

**Submitted by: Maieta Clark, Secretary on October 27, 2018.**