



Tuition Express - Our Preferred Payment Process

Choose either Credit Card Payments or ACH Banking Payments by June 30

Dear Parent,

At Montessori Academy, we are constantly looking at ways to improve the service we provide you and your children. With this in mind, we are pleased to share with you our *preferred* method of processing tuition and fee payments.

Tuition Express – part of the Procure Software system we use to manage our school – allows us to process payments safely, quickly, and efficiently. In a matter of minutes we can accomplish what previously took hours to complete. This helps everyone.

Tuition Express is a PCI Level 1 Service Provider. Your personal account information could not be safer. Automated payments are proven safer than paying by check – the potential for check fraud and identity theft are eliminated.

We have selected Tuition Express to enable “*the way we process payments at Montessori Academy.*” We therefore offer the following Tuition Express payment options:

- ✓ *Point-of-Sale Credit Card Transactions (Front Desk)*
- ✓ *Credit Card Transactions at Check-In (Carline or Front Desk)*
- ✓ *Automated Credit Card Transactions*
- ✓ *Automated ACH Banking Transactions*

We urge you to review the new Tuition Express information located on our Parent web page, here: www.montessoriacademyaz.org/enrollment.html. Please do *not* contact Tuition Express directly as they will always redirect you back to our Front Office.

Follow-up: Please complete ONLY ONE of the Tuition Express Enrollment Forms and ***return it to the school Front Office no later than June 30.***

If you choose *not* to enroll in Tuition Express, or do *not* provide the completed registration forms as requested by June 30, your account will be assessed a **\$15 Per Month Handling Fee** to offset the continually-rising costs associated with processing payments manually.

Join Today! Tuition Express is a win-win: Convenient for You, Efficient for Us

Sincerely,
The Team at Montessori Academy



Private Pre-school & Public K-8 Charter School in Paradise Valley

Montessori Academy Inc ♦ 6050 N Invergordon Rd ♦ Paradise Valley, AZ 85253 ♦ Voice 480-945-1121 ♦ Fax 480-874-2928



Tuition Express Enrollment - Credit Card Payment Method

We are excited to offer the safety, convenience and ease of Tuition Express™ – an automatic payment processing system that allows on-time tuition and fee payments to be made with your credit card.

ELECTRONIC FUNDS TRANSFER AUTHORIZATION FOR CREDIT CARD AUTHORIZATION

I (we) hereby authorize **Montessori Academy Inc** to initiate recurring credit card charges to the below referenced credit card account. To properly affect the cancellation of this agreement, I (we) are required to give 10 days written notice.

We accept only Visa, MasterCard, and Discover – American Express is not accepted

Cardholder Name Phone #

Cardholder Address City State Zip

Account Number Expiration Date (mm/yyyy) CVV#

Cardholder Signature Date

Website Registration Code: _____
(Please select a 4 digit PIN that will be used when you register at TuitionExpress.com)

For Montessori Academy use only:

Date Received

Employee Signature



Automated Payment Processing
Safe – Convenient – Easy



WHAT PARENTS SAY



Join thousands of parents who enjoy the safety, reliability and convenience of Tuition Express

I have been using Tuition Express for almost two years. Never once have I experienced a problem. Tuition Express is the best payment processing service available. Take my advice, put your checkbook down and sign up for Tuition Express today.

Sabrina Kanganis, Tampa, FL

Before I began using Tuition Express I was always late with my payment which jeopardized my place at the center. Now my payments are on time and I get instant email notification when the payment is made. What a relief!

Rebecca Sanchez, Reseda, CA

We are on board with anything that makes our lives a little easier. Best of all we receive our receipts via email so we can get our Flex Plan reimbursement quicker. Thanks Tuition Express, you rock!

Steve and Eileen Gravel, Portland, OR

If I don't have to take my checkbook out to write a check I'm a happy mother. Tuition Express has made paying my childcare provider simple and easy. I receive my receipt by email and enter the payment into my checkbook; done! Thanks Tuition Express.

Hadida Goldfarb, Brooklyn, NY

We had a few problems with paying bills at our bank's online web site so we were concerned. We signed up for Tuition Express last January and have never had a problem. Could you please teach our bank how automatic payments "should" be done?

Jessie & Erika Varis, Atlanta, GA

I was a bit paranoid allowing the center to draft my checking account, but after I found out how safe and secure Tuition Express was, I signed right up! And, Tuition Express' web site allows me to receive my payment receipts via email so I know when and how much was drafted.

Jeff Limiter, Nashville, TN

I am so glad I don't have to write a check anymore. Tuition Express charges my credit card and best of all I receive frequent flyer miles for each payment. Thanks for making my life a little easier Tuition Express.

Sharnette Brown, Louisville, KY

We pay most of our bills electronically so it was easy for us to convert to Tuition Express. We wouldn't have it any other way.

Mr. & Mrs. Domino, Grand Junction, CO

Ask your childcare provider about it today!