

# TBC & RSVP Clarification

*Dear Parents,*

In this short document, we seek to clarify the meaning and purpose for the acronyms **TBC** and **RSVP**, within the context of Montessori Academy.

## **Tuition-Based Contract (TBC)**

Any student for whom monthly tuition is paid, whether it's for "All Day, Academic Day, Half Day, or Before/After School", is considered to be on a Tuition-Based Contract (or TBC).

When the school announces a Half Day or an Early Release - followed by the words "Except TBC & RSVP", all students who pay tuition for more than half-day are welcome to stay free of charge for as long as their tuition allows: e.g., Academic Day students who pay a tuition to stay until 3pm can stay until 3pm on Early Release days, and All Day Students can stay until 5:30pm.

## **RSVP** (from the French: *répondez s'il vous plaît*)

Students who are *not* Tuition-Based, or students who pay tuition for Half Day only but wish to stay after 11:30am, are welcome to stay later on Early Release days for a fee of \$10 per hour. We encourage making your reservation ahead of time so we can staff accordingly.

## **Car Line Times for Early Release Days** are as follows:

- Front Car Line: 11:30am (Toddler, Early Education, Kindergarten)
- Jr. & Sr. Elementary: 11:40am
- Middle School: 11:50am

There will be no Car Line at any other hour on Early Release days. Parents picking-up *after* their student's appointed pick-up time must park and walk to the school's office before proceeding to the classroom(s) to collect their children.

Please note that on specific days we have an *Early Release for all students without exceptions*, and although the school is open for business during most of the scheduled breaks and some holidays, we *do* have specific days on the calendar where we are CLOSED for everyone. Such days are clearly communicated through notices and on our [school's web home page](#) Event Listing.

To avoid misunderstandings, please refer to our [academic calendar on the website](#) or stop by the office for a printed copy.

Thank you,  
*The Team at Montessori Academy*



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